



# ERICSON PUBLIC LIBRARY

## AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM  
Date: February 16, 2021 at 5:00 PM.

In an effort to follow CDC guidelines pertaining to COVID-19 the Ericson Public Library will be limiting the number of individuals allowed in the meeting room at any given time to ten (10). The regularly scheduled Board meeting set to February 16, 2021 at 5:00 PM will be held electronically. You may join the meeting via internet. If you feel that you need to be at the meeting to speak you may come to the library and check in at the main entrance, then when your item comes up on the agenda, we will allow you to come into the meeting room to address the Trustees. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

<https://us02web.zoom.us/j/87458919071?pwd=TU93SkgvMG1OSmxPSG1GU2lYQlVRUT09>

Meeting ID: 874 5891 9071      Passcode: 332660

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
  - 1. Pandemic update
- I. New business
  - 1. Online resources for Beckwith Foundation donation

2. New shelving

J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, March 15, 2020, 5PM

The Board of Trustees of the Ericson Public Library met on Monday, January 18, 2021 at 5:00 p.m. at the library.

Those present were: Charles Irwin, Lisa Kobernusz, John Niemants, Gary Nystrom, Susan Posch, Barb Rardin and Maribeth Waldman. Absent: Heather Frese, Michael Carr. The meeting was called to order by Rardin at 5:02 p.m. There was a quorum present.

Correspondence included a donation from the William Beckwith Charitable Foundation.

The December 21, 2020 meeting minutes were presented by Williams. A motion to accept the minutes was made by Nystrom and seconded by Niemants and carried unanimously.

The Director's report contained the following items for January 2021:

1. The circulation for December was 8,708. Computer usage was 715, Wi-fi usage was 674 sessions and we had 1,500 visits to our website. The meeting room was used 7 times. We provided 4 outreach visits reaching 183 people.
2. The library received memorials for Stan Redeker from Carolyn and Richard Finnestad (\$50), Brenda Riggerberg (\$20), Pat and Marcia McMullan (\$50). Memorial donations for Bob Fisher from Laura Taylor (\$20), Boone County Chamber of Commerce (\$50), Boone County Economic Development Growth (\$100), Boone Bank and Trust (\$125), Nancy Bonfils and Donald Adams (\$20). The library received \$89 for library sales and \$90 in desk donations.  
We deposited \$34.00 from the Friends cart and room sales.
3. Alliant Energy completed their energy audit January 8<sup>th</sup> and did note that we've lowered our electricity consumption by 25% since our last audit! A full report with more information will be provided and give us a better understanding of our usage and other energy efficiencies that would benefit the library.
4. The Council budget presentation went well. The Mayor and Council were pleased with the presentations and approved moving the budget forward as presented.
5. We have a graduate student intern, KiKi, who is interning here at the library. She is completing her degree through the University of Denver and has interned at Ames Public Library and is looking forward to learning more about our library and technical services as well as virtual programs and grant writing. She has been working at the desk and getting to know our policies and procedures and is in the planning stages of a program! Her internship will include at least a minimum of 100 total hours with 1 hour per week of supervision by professional librarians.
6. You are invited to the annual Innovative Libraries Online Conference (ILOC) on Thursday, January 21 from 9:00 a.m. to 7:30 p.m. This FREE online conference offers keynote speakers, informative sessions, and an evening session for trustees—all online. The conference theme is **Libraries are for Everyone! Equity, Diversity, & Inclusion in**

**Action in Iowa's Libraries.** As the United States continues to reconcile racial injustice and other types of inequality, libraries also work to ensure that their spaces, programs, and services are inclusive for all patrons and staff. This year, ILOC will offer practical ideas and examples of how they can bring diverse voices to the table and become a place that is welcoming to all. From building balanced collections on opposing viewpoints to planning more diverse programming, sessions will speak to a theme of equity and inclusion.

A motion to accept the Director's report was made by Irwin and seconded by Kobernusz and carried unanimously.

The financial reports for January were examined and filed. A motion approving the financial report and payment of warrants was made by Rardin and seconded by Niemants and carried unanimously.

Under old business, Williams provided an update on the library and handling the pandemic issues. Trustees input were given on extending time on computers along with time limits of being in the library. The Director will evaluate computer requests for more time as well as time limits as an option. Williams presented the final FY22 budget. A motion to approve the FY22 final budget was made by Nystrom and seconded by Irwin and carried unanimously.

Under new business, Williams updated Trustees on Christmas Eve to be closed. A motion to close December 24, 2021 was made by Irwin and seconded by Kobernusz and carried unanimously. The Board will meet the day after Presidents Day on Tuesday.

The meeting was adjourned at 5:24 p.m. on a motion by Posch and seconded by Irwin and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jamie Williams".

Jamie Williams, Director