



ERICSON PUBLIC LIBRARY

AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM
Date: October 19, 2020 at 5:00 PM.

In an effort to follow CDC guidelines pertaining to COVID-19 the Ericson Public Library will be limiting the number of individuals allowed in the meeting room at any given time to ten (10). The regularly scheduled Board meeting set to October 19, 2020 at 5:00 PM will be held electronically. You may join the meeting via internet. If you feel that you need to be at the meeting to speak you may come to the library and check in at the main entrance, then when your item comes up on the agenda, we will allow you to come into the meeting room to address the Trustees. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

<https://us02web.zoom.us/j/89032078974?pwd=WGordnZWtFILUkptNjNuaHhCS1VTdz09>

Meeting ID: 890 3207 8974

Passcode: 098899

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
 - 1. Pandemic update

I. New business

1. FY22-25 CIP

J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, November 16, 2020, 5PM

The Board of Trustees of the Ericson Public Library met on Monday, September 21, 2020 at 5:00 p.m. at the library.

Those present were: Heather Frese, Kyle Hanna, Charles Irwin, Lisa Kobernusz, John Niemants, Gary Nystrom, Susan Posch, Barb Rardin. Absent: Maribeth Waldman. The meeting was called to order by Frese at 5:00 p.m. There was a quorum present.

The August 17, 2020 meeting minutes were presented by Williams. A motion to accept the minutes was made by Nystrom and seconded by Posch and carried unanimously.

The Director's report contained the following items for September 2020:

1. The circulation for August was 9,531. Computer usage was 722 and Wi-fi usage was 848 sessions. The meeting room was used 0 times. We provided 8 outreach visits reaching 100 people.
2. The library received funding reimbursement from the Friends of the EPL for summer programming, Artmaker grant and Bridges ebooks and audiobooks. The library also received memorials for Becky Eckstein (\$1330), and Alan Maximuk donated \$75 for our media collection.
3. The Friends will be changing their annual fall booksale to something a bit different with covid concerns. They will be doing book bundles and hope to clear out some books from our storage room.
4. The Greene Street parking project began on Tuesday. Things are progressing quickly! The project completion date should be within the next 2 weeks. The main entrance is closed due to the construction and curbside has also moved to the south-side of the building.
5. We have done some different things with virtual programming. Something we have recently tried with great success has been grab and go bags for crafts for storytime, and teen projects as well as the Artmaker *quilling* program. Patrons pick up the prepackaged bundle of supplies and utilize during the program for more interaction and creativity!
6. We will be adding Newsbank as a new online resource to replace the Brainfuse HelpNow. The usage for HelpNow was too low to continue. The Newsbank online resource offers a digitized version of the Boone News Republican. This will be a nice resource for our community. This change happens in November.
7. We will be hosting another community dialogue October 20th on *COVID-19 and Equity* via Zoom. We are partnering with the Space Science Institute. Our dialogue will also include presentations from two speakers: Dr. Joan Rodriguez-Jaimes, Director of Teaching and Learning at San Antonio College and Catherine Devin Business Strategy Leader-Libraries and Museums from Microsoft. The dialogue is not specific to libraries rather a collaborative opportunity for community stakeholders from various industries to meet, discuss, and plan for equitable opportunities for the Boone community.

A motion to accept the Director's report was made by Posch and seconded by Hanna and carried unanimously.

The financial reports for September were examined and filed. A motion approving the financial report and payment of warrants was made by Kobernusz and seconded by Posch and carried unanimously.

No committee reports but Nystrom did update the Board on the Greene Street parking project progress. The project should be complete by the end of the week.

Under old business, Williams provided an update on the library and handling the pandemic issues. Trustees discussed and will continue with the current operating hours. Williams will evaluate requests for Saturday hours as needed. Williams also informed Trustees of meeting room requests. The library has been receiving more reservations and many groups are appreciative that we are allowing meeting room access as there are not many meeting locations currently. Williams also provided an updated Hotspot policy and agreement form. Discussion ensued regarding number of hotspots to start with. Williams will look into Tech Soup options with a plan to initially order 10. A motion to approve the Hotspot policy and agreement form was made by Rardin and seconded by Irwin and carried unanimously.

Under new business, Williams presented a Board Education webinar from the Boardroom Series on problem solving that lasted an hour and a half.

The meeting was adjourned at 6:45 p.m. on a motion by Posch and seconded by Irwin and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jamie Williams".

Jamie Williams, Director