



# ERICSON PUBLIC LIBRARY

## AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM

Date: February 18, 2020 at 5:00 PM.

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
  - 1. Contract cities
- I. New business
  - 1. Hosta and ajuga plantings
- J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, March 16, 2020, 5PM

The Board of Trustees of the Ericson Public Library met on Monday, January 20, 2020 at 5:00 p.m. at the library.

Those present were: Kyle Hanna, Charles Irwin, Meredith Nerem, John Niemants, Susan Posch and Maribeth Waldman. Absent: Heather Frese, Gary Nystrom and Barb Rardin. The meeting was called to order by Posch at 5:00 p.m. There was a quorum present.

The December 16, 2019 meeting minutes were presented by Williams. A motion to accept the minutes was made by Irwin and seconded by Posch and carried unanimously.

The Director's report contained the following items for January 2020:

1. The circulation for December was 8,498. Computer usage was 1,081 and Wi-fi usage was 1,333 sessions. The meeting room was used 18 times with attendance of 135. We provided 9 outreach visits reaching 245 people.
2. The library received donations from: Boone Bank and Trust (\$1000), Michael and Margaret Mahoney (\$50), Victoria Andrews-Pietz (\$50), Chapter DD PEO Sisterhood (\$100), Park and Jeffries family (\$500) for Maureen Walter's Memorial and \$25 from Michael and Margaret Mahoney for Emily Munson's Memorial. The library also received the Fitzgerald Foundation grant in the amount of \$6,114 for a OneScreen. The library deposited \$215 from library sales and desk donations in the amount of \$27. We deposited \$37.25 from the Friends cart and room sales.
3. Ericson Public Library is a grant recipient of the 2020 IMLS grant "Code Club for Small & Rural Libraries." The Institute of Museum and Library Services grant provides funding to deliver all the resources necessary to run a code club. These resources include one-on-one training sessions, code club software, Ozobot and Sphero robots, and ongoing coaching and support. We are 1 of the 50 libraries selected in the nation to participate in this grant. A code club is an informal program that takes place at a library with kids ages 8-18 to learn computer programming skills. It teaches kids computer programming skills to dramatically impact our community by providing kids with 21st century career opportunities and instilling a valuable set of life skills, like computational thinking and problem solving.
4. The library will be starting a new project called "Little Engines" that will include an early childhood chat initiative in which we host a monthly 30-minute interview over Facebook live to bring local early childhood experts and topics to Boone County families with children ages 0-5. This new project is collaboration between the library, Iowa PBS, BooSt Together for Children, Boone Schools, and Bill Gebhart Projects. This project is funded through a BooSt grant to help cover costs.
5. The Friends of the Library will have a mini booksale on February 14<sup>th</sup> and 15<sup>th</sup> with lots of cookbooks and romance books! They will also utilize it as a Love Your Library fundraiser event. Stop by the second floor meeting room if you can!

6. The library requested \$5,000 from the Fitzgerald Foundation for a OneScreen for the second floor meeting room. We received the entire amount of \$6,114 to purchase this! Staff are so excited to be able to utilize it for program development and offer it to our community to enhance our technology offerings at the library!

A motion to accept the Director's report was made by Hanna and seconded by Irwin and carried unanimously.

The financial reports for January were examined and filed. A motion approving the financial report and payment of warrants was made by Waldman and seconded by Niemants and carried unanimously.

Under old business, Williams provided an update to the budget meeting with the City Council. Noting that the budget request did not include the 3% as was discussed at the last board meeting, that a \$3,000 increase to full time salaries was requested at the meeting since it was a recommendation from the personnel committee. It was not approved by Council. Williams advised that it will be important in upcoming budget years to plan for how to raise salaries if Trustees want to retain and attract qualified staff. Williams also explained the LOST funding amounts that were approved.

Under new business, the contracts for Luther, Pilot Mound and Fraser were discussed. A motion to keep the contracts the same for FY21 was made by Irwin and seconded by Nerem and carried unanimously. Williams asked for direction on the February and March meetings since the library is closed on President's day and Williams will not be able to make the March meeting. Trustees will meet Tuesday, February 18<sup>th</sup> and March 16<sup>th</sup>.

The meeting was adjourned at 5:40 p.m. on a motion by Waldman and seconded by Irwin and carried unanimously.

Respectfully submitted,



Jamie Williams, Director