



ERICSON PUBLIC LIBRARY

AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM

Date: March 10, 2025 5PM

You may join the meeting via internet. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

Topic: Ericson Public Library Board Meeting

Time: March 10, 2025 05:00 PM Central Time (US and Canada)

<https://us02web.zoom.us/j/88099850113?pwd=A2qM2eEPdCC407diZyNHsaH7GE3MBa.1>

Meeting ID: 880 9985 0113 Passcode: 252205

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
- I. New business
 - 1. Long range plan
- J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: **Monday, April 21, 2025, 5PM**

The Board of Trustees of the Ericson Public Library met in regular session on Tuesday, February 18, 2025 at 5:00 p.m. at the library.

Those present were: Levi Baber, Michael Carr, Lowell Davis, Sarah Hurley, Heather Frese, Sue Gradoville, Barbara Madson, Rachel McKenny, and Barb Rardin. The meeting was called to order by Gradoville at 5:00 p.m. There was a quorum present.

The January 20, 2025 meeting minutes were presented by Williams. A motion to approve minutes was made by McKenny and seconded by Frese, motion carried unanimously.

The Director's report contained the following items for February 2025:

1. The circulation for January was 11,090. Computer usage was 663, Wi-fi usage was 931 sessions and we had 2,319 visits to our website. The meeting rooms were reserved 54 times.
2. The library received memorials for Doug Stier from Barb Rardin (\$100), Lacey Dressen (\$20), Meg Manatt (\$100), Jamie Williams (\$50). The library also received Pratt Fenton funding for juvenile nonfiction (\$3200), Lowrey Summer program funding (\$5000) and reimbursement from BooSt grant of \$486.93. The library received a donation from Jerry and Leritta Mackie of \$200.
3. The library is helping the Boone County Chamber host the legislative sessions. They are held on the 2nd Monday at 8:30am. We are opening a half hour earlier to accommodate attendees but we are not open for library business to the public. The session this month had around thirty attendees. Consider attending the next session on March 10th.
4. A reminder of the digital BNR program that will be held on February 24th at 6:30. If you want to learn more about the project and how to use the digital resource please join us!
5. All full-time staff will be here on Monday the 17th to engage in a staff strategic session. There will also be an upcoming Board strategic session to include with our long-range plan.
6. With Douglas Stier's memorials, one idea Zach had was to include and name the story walk in his memory. This would also allow us to have a dedicated sign with all funding partners and give it more acknowledgment and a description of the storywalk installation.
7. In other updates:
We have hired a new page, Noah Davis. Andy McGill is working on getting our email transferred to a new service, Microsoft 365, as the State Library is no longer supporting libraries with the email client atmail. The State has a cut-off of May. Microsoft 365 premium subscription is free to libraries as nonprofits. The library will host the Director's Roundtable for central district in May for the State Library. Adventure pass update: Local Hop has been chosen as the system to handle the pass reservations

however a website needs to be built for the patrons' experience. Library Market has been chosen to build the website and both vendors are willing to rush this project and hope to have it completed by Spring. First year costs are a little more to build the website but the annual cost will go down for year two. Reminder of March meeting on the 2nd Monday, March 10th!

Williams also invited them to the next Friends Board meeting on March 6th and let them know the Friends have a Traveling Trivia event coming up. A motion to accept the Director's report was made by Rardin and seconded by Carr and carried unanimously.

The financial reports for February were examined and filed. A motion approving the financial reports and payment of warrants was made by Frese and seconded by Carr and carried unanimously.

No old business.

No new business. Frese did inquire about EPL's plans for celebrating 125 years on October 2, 2026. Williams will add it to the calendar to start planning! McKenny also inquired if legislative updates impacting the library could be provided. Williams will provide Trustees with updates.

The meeting was adjourned at 5:15 p.m. on a motion by Frese and seconded by Carr and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jamie Williams".

Jamie Williams, Director