



# ERICSON PUBLIC LIBRARY

## AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

**Place:** LIBRARY MEETING ROOM

**Date:** August 21, 2023 5PM

You may join the meeting via internet. If you want to just listen to the meeting please utilize the electronic method below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82323231700?pwd=Q3Zra3UvSVcrODJtdVNmSEdLbHA4dz09>

Meeting ID: 823 2323 1700 Passcode: 846322

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
- I. New business
  - 1. ILA Travel
- J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, September 18, 2023, 5PM

The Board of Trustees of the Ericson Public Library met in regular session on Monday, July 17, 2023 at 5:00 p.m. at the library.

Those present were: Levi Baber, Heather Frese, Sue Gradoville, Corey Melhus, and Barb Rardin. Absent: Michael Carr, Sarah Dvorsky, Travis Estep, Rachel McKenny. The meeting was called to order by Gradoville at 5:00 p.m. There was a quorum present.

The June 19, 2023 meeting minutes were presented by Williams. A motion to approve minutes was made by Frese and seconded by Rardin, motion carried unanimously.

The Director's report contained the following items for July 2023:

1. The circulation for June was 12,705. Computer usage was 690, Wi-fi usage was 1,229 sessions. The meeting room was reserved 23 times.
2. The library received funding from the Friends of the EPL (\$2364.03) for the online virtual tour as well as funding from BooST for storytime supplies (\$496.58).
3. The DDC project is almost wrapped up. The testing and balancing began July 10<sup>th</sup> and they are still working through it, but will be followed up with owners training. Mike and I will go through that together and after that the project is finished with one final billing. There is a leak in the hot water piping. Pritchard's will work with us to fix it. We also have the boilers / glycol issues to repair too. It doesn't appear that we lack in building problems and issues.
4. The library has been awarded another grant from ALA/PLA for digital literacy training. We will have a trainer, Katie Claman, who will be teaching the sessions and in charge of running the program and more hands on. We will begin sessions in August and run a similar structure as in our first grant and go through April/May.
5. The summer reading program continues until July 29<sup>th</sup>. It has been busy with some great program offerings and enthusiasm for all the programs we offer for all ages! Make sure you check out our July programs. Just in June you can see from the program report we offered 77 programs for the month. If anyone says there isn't anything to do in Boone, tell them to check the library's calendar!
6. We will have a part time position opening in August, if you know of anyone looking for part time work in the library, send them our way. Our job posting will go up in the next week.
7. Highlighting library resource Brainfuse: Be prepared for the new school year by taking practice tests and building your skills. #testprep #practicetestsskillsbuilding #learn #knowmore #whatlibrariesdo #BrainfuseCommunity

A motion to accept the Director's report was made by Rardin and seconded by Frese and carried unanimously.

The financial reports for July were examined and filed. A motion approving the financial reports and payment of warrants was made by Melhus and seconded by Baber and carried unanimously. Williams will inquire regarding Hoopla account changes.

Personnel committee completed the Directors review and it has been filed.

No old business.

No new business.

The meeting was adjourned at 5:15 p.m. on a motion by Gradoville and seconded by Frese and carried unanimously.

Respectfully submitted,

*Jamie Williams*

Jamie Williams, Director