



ERICSON PUBLIC LIBRARY

AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM

Date: August 15, 2022 5PM

You may join the meeting via internet. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

<https://us02web.zoom.us/j/88622152742?pwd=ck04cDV3UmFUR2dwOGFLWlh2U2pwdz09>

Meeting ID: 886 2215 2742 Passcode: 794546

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
 - 1. Election of officers
 - 2. Memorial/Trust accounts
- I. New business
 - 1. CIP project
 - 2. Hoopla
- J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, September 19, 2022, 5PM

The Board of Trustees of the Ericson Public Library met in regular session on Monday, July 18, 2022 at 5:00 p.m. at the library.

Those present were: Charles Irwin, Lisa Kobernusz, John Niemants, Susan Posch, Barb Rardin. Absent: Heather Frese, Michael Carr, Charles Irwin, Gary Nystrom, Maribeth Waldman. The meeting was called to order by Kobernusz at 5:03 p.m. There was a quorum present.

The June 20, 2022 meeting minutes were presented by Williams. A motion to approve the minutes was made by Irwin and seconded by Posch and carried unanimously.

Correspondence included a resignation from Maribeth Waldman effective immediately and notification that Nystrom was removed from the Library Board. No public comments.

The Director's report contained the following items for July 2022:

1. The circulation for June was 13,397. Computer usage was 829, Wi-fi usage was 1,202 sessions and we had 2,975 visits to our website. The meeting room was reserved 21 times.
2. The library received donations from McKenney (\$7) and Kathleen Hakanson (\$25).
3. A congratulations are in order for the Library to again receive state accreditation! Achieving accreditation requires significant, ongoing local commitment to provide high quality public library service. As an accredited library we are recognized for efforts in all areas of library operations including governance and funding, staffing, library collection, services, public relations, access and facilities. Thank you to the Trustees and staff who deserve the credit for making this a priority to provide the best library service for our community. This is valid for three years through June 30, 2025.
4. Our grant we applied to, Historical Resource Development Program- Documentary Collections for *Preservation Microfilming and Digitization of the Boone News Republican* was approved by the Iowa Department of Cultural Affairs for the entire amount we requested of \$13,730. As a reminder this was a matching request grant in which we need to match the grant amount. We have already been awarded \$5,000 from United Way and will be looking for other funding options of local grants and utilizing donations, or our trust account and requesting some amount from the Friends. We also have located the newspaper issues we were missing with a special thanks to David Petersen from Boxholm Museums.
5. We're headed into the second half of the Summer Reading Program. A lot of great programs still coming up! Take a look at our events calendar! Unfortunately our StoryWalk is still on hold, but hopefully will be installed soon. We will have a bit short staffed with an employee out on leave for 6-8 weeks. I'll be working on many of the state reports that are due at the end of the fiscal year. The Adventure Pass program had 24

passes in June. Hoopla stats are up and it's been a steady increase over the last year! Our new adult computers are installed and up and running.

6. The Friends will host a Book Nook fundraiser August 30th. More details will come on signing up from their facebook page or in the library. They are also planning to do another Trivia this year! Please stay tuned for more from the Friends and if you haven't paid your 2022 membership dues, there's still time! It is very easy too as they can take everything via their new software for memberships and fundraising.
<https://e.givesmart.com/events/pdW>

A motion to accept the Director's report was made by Rardin and seconded by Irwin and carried unanimously.

The financial reports for July were examined and filed. A motion approving the financial reports and payment of warrants was made by Rardin and seconded by Niemants and carried unanimously.

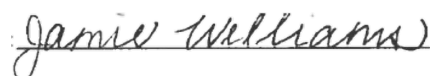
The Building and Grounds committee did not meet, however Williams is seeking guidance on if Trustees still would like to install a spicket on the south end of the building. Trustee Posch indicated that it would be a great investment for watering purposes on the landscaping without having to haul hoses all the way around the building. Williams will let Mike Slight know to go forward with install. Williams also asked about reseeding some of the lawn. Williams will see if Mike can also reseed areas in fall where grass has been bare.

No old business.

For new business Williams planned to hold election of officers but with low attendance and board member resignations, Williams requested to table it for next meeting. Rardin also asked to table discussion on memorial and trust accounts when more members are present to be able to have more discussion and questions answered. Williams requested the approval to decommission old computers for recycling. They are 7-10 years old and some have died, four are staff computers and six are public computers. A motion to decommission the ten computers was made by Irwin and seconded by Niemants and carried unanimously. Niemants stated that this will be his last meeting as he will be resigning from the Board. Williams thanked all Board members for their service.

The meeting was adjourned at 5:22 p.m. on a motion by Irwin and seconded by Niemants and carried unanimously.

Respectfully submitted,



Jamie Williams, Director